

Policy Statement on Allotment of Classrooms

The object of the classroom allotment policy is to facilitate optimum use of available classrooms throughout academic year. The policy can be explained as follows-

1. The College works in two shifts; early morning till noon and secondly little late morning till afternoon. The classrooms are used for regular lectures as per the time table of different classes. Extra classrooms, if required, are obtained by application in writing made to the Management of the College and The Principal of the Junior College.
2. The classrooms from adjoining building (Academic Complex) namely AC 7, AC8, AC9, AC10 are allotted for smooth conduct of Lectures of some courses during University Exam of other Courses.
3. The classrooms of the College are also allotted to other sister concern institutions depending on the availability and period during which required.
4. The classrooms are not allotted for any outside courses during the semester or term. However, optimum use of the classrooms is made by conducting examinations of the other institutions during vacations of the College.
5. The classrooms are made available to sister institutions for academic purposes. The classrooms are not allotted to any institution for any non-academic purposes under any condition.