

Library Report 2020-2021

“No University in the world has ever risen to greatness without a correspondingly great library...”

Lawrence Clark Powel

Library is considered to be soul of any academic institution and plays a very important role in the field of education. Education and library are adjoined together. Specifically law library is aptly referred as heart and soul of any educational institution imparting legal education. DES's Navalmal Firodia Law College library is the hub of all library activities established to accomplish the research and academic objective of the college. It is located in the second and third floor of the Law College building giving access to its rich and paramount collection of primary and secondary Legal Resources to its entire user's community. Keeping in view of its vital role, the library is being constantly augmented by the acquisition of latest books, journals and electronic resources.

All the housekeeping activities of the library are automated with 'AutoLib' of Akash Infotech, Pune. The library has adopted the Dewey Decimal Classification system (19th Edition) for classifying the books and AACR –II system for cataloguing.

I. Resources:

a) Print Collection:

The library has a collection more than 18,000 print volumes. The print collection includes books, monographs, research reports, law reports and back volumes of periodicals etc. All subjects related to the University's syllabus have been included in the collection. The library provides in addition to the professional reading, a good amount of leisure reading and books for soft skills development.

b) Periodicals:

The periodicals section is vital source for academic research and up-to-date information on related subjects and for latest judgments of various courts. DES's NFLC library provides a good compilation of Law Reports, National and

International Journals. Library subscribes to 19 Law Reports, 15 International Journals and 17 National Journals and 18 General Magazines.

c) E-Resources:

- i. **AIR Online:** India's most trusted legal database is a conceptualised product introduced by All India Reporter (AIR) Pioneer in the legal fraternity.
- ii. **SCC Online Web Edition:** The *SCC OnLine® Web Edition* has an extensive database of Indian law, statute law and other material, with a high performance search engine.
- iii. **Manupatra:** A comprehensive Indian Legal Database covering Supreme Court and other High Courts, tribunal's judgments including acts, rules, commission and committee reports etc. is a part of the library online collection.
- iv. **The Law – Super:** is an electronic database of Indian Laws on CD-ROM. The Laws includes Acts along with its Rules, Regulations, Orders, Forms, Schemes, etc. and also covering Judgments delivered by Hon'ble various Courts of India including Supreme Court of India, All India High Courts.
- v. **N-LIST:** The Project entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", provides access to e-resources to students, researchers and faculty of colleges.

D) Institutional Membership:

- i. **DELNET:** DES's NFLC is part of **DELNET**, which is devoted to the modernization and networking of libraries.
- ii. B.J. Wadia Library Membership

II. Library Working Hours:

- Library Timings: 8.00 a.m. to 6. 00 p.m. on all working days
- Library hours are extended before and during the examination period.

III. Circulation Policy:

Circulation Section handles the Front Desk operations of the library and is very important because it is the first contact point for library personnel and users to the library. Being a

student oriented academic library the DES's NFLC Law Library provides the circulation function i.e. issue / return of books to all the bonafide members of the library. The entire book collection of the Library is barcoded.

The library maintains a special collection of textbooks pertaining to the subject areas covered under the syllabus.

The circulation is done on daily basis on all working days from 10.00 a.m. to 4.00 p.m. Every student is issued one textbook and one general reading book for the period of 15 days.

System of Lending

- Books issue/return daily
- Two books are issued per student for a week.
- 15 Books are issued to each Teaching faculty

IV. Facilities

1. Library is having open access system
2. Library offers individualized reading space with table lamps in the reading room. Library hours are extended before and during the examination period.
3. Apart from the law books collection library is having General books section for the recreational reading and for developing overall personality of students.
4. Computer Lab:
Computer with internet facility is accessed by faculty and student community. Separate cabin in the library for faculty helps the faculty to do their research. Computer lab is made available for student fraternity for their legal research.
5. Wi-Fi facility is given to the students and faculty members.
6. The online video lectures by the faculty are compiled subject wise and stored in the library.
7. Library is following all the guidelines by the Government and Higher Education department of Maharashtra with respect to the Covid-19 pandemic.